

## **Privacy Statement**

Girl Scouts, Tarheel Triad Council, Inc., respects your desire to protect your privacy and understands that information we collect from you is private and confidential. We are committed to protect your information, whether in electronic, oral or paper format. Girl Scouts, Tarheel Triad Council, Inc., in recognizing the importance of your privacy limits access to your personal information to employees who need access in order to do their jobs. This includes any individually identifiable information such as your name, social security number, address and telephone number, including demographic information. This Privacy Statement describes how we may use personal information at [www.tarheeltriad.org](http://www.tarheeltriad.org).

### **How We Use the Information We Collect From You**

We collect at our Web site only personal information that is submitted by you. This information is used to gain your feedback or for completion of event registration, award nominations and council sponsored training. **Our Web site is not currently designed to be a secure site and you should utilize the site with this information in mind.**

### **Children**

Safety is at the forefront of all Girl Scout, Tarheel Triad Council, Inc. programs and activities. The safety of our girl members is of extreme importance to us and children's privacy is very important. For that reason, we do not collect or request any personally identifiable information from members who identify themselves as under age 17 on any of the forms within this web site. Parents or legal guardians may submit information for children on their behalf.

### **IP Addresses**

IP Addresses, which are the internet addresses of computers are NOT utilized by our Web site. We will not utilize your IP Address with regards to any personal information that you submit to us.

### **Cookies**

A cookie is a text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a web server in the domain that issued the cookie to you. We do not use cookies.

### **Who We Share Information With**

We do not and will not share any personally identifiable information that you provide to us with any other organization unless you provide us with written authorization to do so. However, we will share your information as mandated by Federal law as necessary, without your consent or authorization. Disclosure to the Secretary of Health and Human Services (HHS) or any employee of HHS as part of an investigation to determine our compliance with HIPAA Privacy Rules will also be provided without your consent or authorization as mandated by law.

### **Your Rights**

You have the rights to request restrictions on uses and disclosures of your personally identifiable

information that you provide to us. You have the right to amend and or correct the information you submit to us and have access to your information as well as a right to receive a paper copy of this Notice. Requests for copies of this Notice should be made to the Privacy Contact listed in this Notice.

### **Security**

We cannot guarantee security; however, we use a variety of security technologies and procedures to help protect your personal information from unauthorized access, use, or disclosure. For example, we store the personal information you provide on computer systems with limited access.

### **Links to Other Web sites**

Our Web site contains links to other Web sites. These sites are not affiliated with Girl Scouts, Tarheel Triad Council. As such, we are not responsible for the privacy procedures and practices of these sites. They may not be secured sites and you should look at the privacy notice of those sites to ensure you are comfortable with using them.

### **Questions or Comments**

Girl Scouts, Tarheel Triad Council may update this privacy statement at any time. If we do so, we will post the new statement and include an explanation of the updates. If you have questions or comments regarding this policy, please write or e-mail us at [misc@tarheeltriad.org](mailto:misc@tarheeltriad.org)

If you have a complaint regarding the privacy of your personal identifiable information, you may file a written complaint directly to our human resources department or to the Secretary of Health and Human Services.

Privacy Officer:  
Patricia Macfoy  
Girl Scouts, Tarheel Triad Council, Inc.  
8818 W. Market St.  
Colfax, North Carolina 27235  
336-274-8491 or 1-800-672-2148

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